



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
7700 ARLINGTON BOULEVARD
FALLS CHURCH, VA 22042

IN REPLY REFER TO
BUMEDNOTE 12410
BUMED-M09B11
11 Jun 15

BUMED NOTICE 12410 CHANGE TRANSMITTAL 1

From: Chief, Bureau of Medicine and Surgery

Subj: REVISED FISCAL YEAR 2015 ANNUAL TRAINING PLAN


Ref: (a) 5 CFR 2638.701
(b) OPNAVINST 1500.22G
(c) OPNAVINST 1720.4A

Encl: (1) Revised enclosure (1) of the basic notice

1. Purpose. Based upon an initiative from the Secretary of the Navy, several training lessons are no longer required to be completed via NKO (Navy-e-Learning) during FY15. The information in these training lessons is important for our Sailors, and Command Triads are encouraged to evaluate these needs and utilize alternate methods to provide this training. For those that wish to use them, the online lessons will remain available.

2. Actions Remove enclosure (1) of the basic notice and replace with enclosure (1) of this change.

3. Retain. For record purposes, keep this change transmittal in front of the basic notice.


P. B. COE
Chief of Staff

Distribution is electronic only via the Navy Medicine Web site at:
<http://www.med.navy.mil/directives/Pages/BUMEDHQInstructions.aspx>

FY 2015 ANNUAL TRAINING PLAN REQUIREMENTS

MONTHLY TOPIC	TYPE OF TRAINING	COMPLETE BY (MONTH/YEAR)	MIL	CIV	CONT	COMMENTS/REQUIREMENTS
Command Orientation		22-23-Oct-14				Instructor Lead Location TBA
		19-Nov-14				
		28-Jan-15				
		25-Feb-15				
		25-Mar-15				
		22-Apr-15				
		27-May-15				
		24-Jun-15				
		22-Jul-15				
		26-Aug-15				
		23-Sep-15	X	X	X	
		22-23-Oct-14				
		19-20-Nov-14				
		28-29-Jan-15				
		25-26-Feb-15				
		25-26-Mar-15				
		22-23-Apr-15				
		27-28-May-15				
		24-25-Jun-15				
		22-23-Jul-15				
		26-27-Aug-15				
		23-24-Sep-15	X			
		24-Oct-14				
		09-Jan-15				
		12-Jul-15				
EO/Sexual Harassment/Grievance Procedures	GMT	25-Sep-15	X			Instructor Lead Location TBA
		06-Nov-14				
		04-Dec-14				
		08-Jan-15				
		05-Feb-15				
		05-Mar-15				
		02-Apr-15				
		07-May-15				
		04-Jun-15				
		02-Jul-15				
Basic Life Support	BLS	06-Aug-15				Instructor Lead Location TBA Offered for those professionals who require BLS to maintain credentials.
		09-Sep-15	X	X		
		28-Nov-14				
		12-Dec-14				
		13-Mar-15				
Prevention of Unauthorized Commitment (NM-UAC-12-1.0)	UAC	12-Jun-15	X	X		www.nko.navy.mil
		25-Sep-15				
		30-Dec-14				
Personal Financial Management	GMT		X			Instructor Lead Location TBA
DOD Cyber Awareness Challenge (Version TBA)	IAA		X	X	X	www.nko.navy.mil

FY 2015 ANNUAL TRAINING PLAN REQUIREMENTS

Combating Trafficking in Persons (TIP) Awareness Training (DOD-CTIP-1.0)	CTIP	30-Dec-14	X	X		www.nko.navy.mil
Training and Readiness - The Active Shooter (CNIC-TRTAS-1.1)	TRTAS	30-Dec-14	X	X	X	www.nko.navy.mil
Suicide Awareness and Prevention (NEW REQUIREMENT FOR CIVILIANS AND CONTRACTORS)	GMT	13-Feb-15 11-Sep-15 25-Sep-15	X	X	X	Instructor Lead Location TBA
Operations Security (Uncle Sams OPSEC) (NIOC-USOPSEC-2.0)	GMT	27-Feb-15	X			www.nko.navy.mil
Equal Employment Opportunity (EEO) Training	EEO	Mar/Jun/Aug	X	X		Instructor Lead TBA Via The POW
No Fear Act: Notification and Federal Employee Anti-Discrimination and Retaliation Act of 2002 (OCHR-NFA-2.1)	*	29-Mar-15	X	X		www.nko.navy.mil (See Note Below)
Antiterrorism Level I Awareness Training (CENSECFOR-AT-010-1.0)	AT	29-Mar-15	X	X	X	www.nko.navy.mil
Anti-Fraud Program Training		29-Mar-15 10-Apr-15 14-Aug-15 25-Sep-15	X	X		www.swankhealth.com
Alcohol, Drugs and Tobacco Awareness	GMT	15-May-15 10-Jul-15 25-Sep-15	X			Instructor Lead Location TBA
Sexual Assault Prevention and Response Awareness	GMT	4-5 May-15 2 Sep-15	X			Instructor Lead Location TBA
Supervisor Training		4-5 May-15 2 Sep-15	X	X		Instructor Lead Location TBA
Records Management in the DON: Everyone's Responsibility (DOR-RM-010-1.1)	RM	28-Jun-15	X	X		www.nko.navy.mil
Privacy and Personally Identifiable Information (PII) Awareness Training (DOD-PII-2.0)	PII	28-Jun-15	X	X		www.nko.navy.mil
Navy Fall Protection (Slips, Trips and Falls) Awareness (1259)	SAFETY	28-Jun-15	X	X		https://esams.cnrc.navy.mil/ESAMS_GEN_2/LoginESAMS.aspx
Bystander Intervention For Senior Personnel (E-9 and O-4 and above)		26-Jun-15 17-Jul-15 7-Aug-15	X			Instructor Lead Location TBA
BUMED Drug Free Workplace** (NEW REQUIREMENT)	**	30-Jun-15	X	X		https://lwms.navy.mil/login.asp (See Note Below)
Counter Intelligence Training (CIT)	CIT	Aug/Sep	X	X		Instructor Lead TBA Via The POW
Domestic Violence Prevention and Reporting (CPPD-GMT-DV-1.0)	GMT	28-Aug-15	X			www.nko.navy.mil

FY 2015 ANNUAL TRAINING PLAN REQUIREMENTS

DON Sexual Assault Prevention and Response	SAPR-C	15-Sep-15		X		https://twms.navy.mil/login.asp
Prejudice & Discrimination (305)	Diversity	15-Sep-15	X	X		www.swankhealth.com
HIPAA Privacy Act Training	HIPAA	Birth Day Month	X	X	X	http://lko.jten.mil/mhs
INITIAL CHECK IN						
Initial Ethics Orientation (IEO) (New Employees to Federal Government) ***	OGE Ethics	within 30 days of check-in	X	X		Contact Ethics Counselor (M00J) upon check-in at (703) 681-8966
HIPAA and Privacy Act (New Employees) ***	HIPAA	within 30 days of check-in	X	X	X	http://lko.jten.mil/mhs
Chemical, Biological, Radiological, Nuclear and High Yield Explosives (CBRNE)	CBRNE	**	X	X		www.nko.navy.mil

NOTES: Completion/Scheduled dates are subject to change.

*No Fear Act - Civilians and Military that supervise Civilians

**BUMED Drug Free Workplace - All Civilians and Military that supervise Civilians

*** The courses highlighted are required once during your career, new requirements may supersede this requirement.

*** Training completed during initial CheckIn.